



# ఆంధ్ర ప్రగతి గ్రామీణ బ్యాంక్ ఆంధ్ర ప్రగతి గ్రామీణ బేంక్ ANDHRA PRAGATHI GRAMEENA BANK

(Sponsored by Canara Bank)

(భారత ప్రభుత్వ సంస్థ)

**COMMITTED TO RURAL DEVELOPMENT**

## Department of Information Technology



### Forward Auction through GeM with Auction ID:18975

FOR

“DISPOSAL OF OLD/UNUSABLE/OBSOLETE

COMPUTER HARDWARE, PERIPHERALS, UPS and BATTERIES ETC. LYING AT BRANCHES/OFFICES” Located in Anantapuramu, Annamaiah, Bapatla, YSR Kadapa, Kurnool, Nandyal, SPSR Nellore, Prakasam, Sri Satya Sai and Tirupathi districts of A.P.

**Issued By:**

General Manager  
Department of Information Technology  
HEAD OFFICE, 2nd Floor,  
ANDHRA PRAGATHI GRAMEENA BANK  
Beside Mariyapuram Church  
Akkayapalle, Kadapa - 516 003  
YSR Kadapa Dist., AP  
Contact Numbers:  
Tel: 8143346244, 7382132810, 9502246089

Sl. No.	Description	Details
1.	FA GeM bid No. and Date	Ref.No. <b>001</b> /HO:DIT/obsolete/2025 Dated : 20.02.2025
2.	Last date for submission of bid in GeM	05.03.2025 before 13:00 hours
	Contact details	Tel -7382132810/ 8143346244 Email: <a href="mailto:hodit_hw@apgb.in">hodit_hw@apgb.in</a>

## Instructions to Bidders (ISB)

### Disposal of Old/Unusable/Obsolete Computer Hardware, Peripherals, lying at Branches/ Offices of Andhra Pragathi Gramenna Bank.

#### 1. Introduction:

Andhra Pragathi Grameena Bank, intends to dispose old/unusable/obsolete Computer Hardware, Peripherals, etc. (identified by Bank), lying at different branches. For this, sealed price quotations are invited from the Empaneled vendors for participation in the Tender process.

#### 2. Scope of Work:

Scope includes collecting & purchasing various Hardware items (identified by the Bank for disposal) from our branch premises on “as is where is location basis” for disposal/recycling/reusing in line with Central/State Government guidelines.

#### 3. Eligibility Criteria:

3.1. The bidders should hold valid Certificate from State Pollution Control Board/Govt. Authorities for undertaking E-Waste Disposal as on the date of FA bid in GeM. The copy of the certificate should be submitted along with the bid.

3.2. The bidders quoting for this bid should agree to the condition to “remove the storage media viz., Hard disk, Tapes, DATs, etc. and the same has to be degaussed in front of the Concerned Bank officials before lifting the E- Waste from the Various locations of the Bank”.

OR Bidders need to break the Hard disk in front of the Bank officials.

3.3. The bidders need to submit an undertaking that all the e-waste items, as proposed by Andhra Pragathi Grameena Bank for disposal will be disposed off as per e- waste disposal guidelines of State / Central government authorities.

#### 4. Documents to be uploaded in GeM:

4.1. The response to this GEM forward auction will be submitted by scanning the documents as detailed below:

4.1.1. Bid documents :

- (a) Bid Covering Letter as per Annexure-A.
- (b) Central / State Govt. Pollution Control Board certificate valid till date of FA (Forward Auction) in GeM.
- (c) EMD by way of DD favoring Andhra Pragathi Grameena Bank, payable at Kadapa.
- (d) PAN Copy of the Company.

**5. Terms & Conditions:**

- 5.1. The bid is non-transferable.
- 5.2. EMD amount and documents under point 4 has to be submitted before opening of the bid and follow the schedule as per Forward Auction in GeM.
- 5.3. Price Schedule (Commercial Offer) is as per the GeM portal.
- 5.4. **The bidders may inspect the items on or before 05.03.2025 01:00 PM and satisfy themselves about the items for which they are bidding for. The locations details where the E-Waste can be inspected mentioned in the Annexure-B.**
- 5.5. **Scrap Items are to be taken from the various branch/office premises and locations as referred in Annexure-C by the successful Vendor.**
- 5.6. **The status of the e-waste items proposed to scrap is mentioned in Annexure-D.**
- 5.7. The bidder shall bear for all the costs associated with the preparation and submission of its bid, and Andhra Pragathi Grameena Bank in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.
- 5.8. All expenses pertaining to collecting, transporting for disposal (as per govt. guidelines), is to be borne by the successful bidder.
- 5.9. Item shall be sold to the bidder with highest bid price.
- 5.10. The successful bidder has to remit the total amount quoted in the bid by way of Demand Draft/RTGS favoring Andhra Pragathi Grameena Bank and send it to our Office within 05 Working days of intimation of being H1 Bidder.
- 5.11. The Successful bidder has to lift all the items from disposal site within 15 days after issuance of Order. On failure to do so, Andhra Pragathi Grameena Bank, Department of IT shall have the right to forfeit the entire EMD remitted and Bank may dispose the items through H2/H3 Bidders.
- 5.12. The Successful bidder to comply and ensure with the Tender Clause on degaussing of data as referred in Clause (3.2) above.
- 5.13. The Bank reserves the right to accept or reject any price quotation or

cancel the disposal process and reject all quotations at any time, without thereby incurring any liability to the affected bidders or any obligation to inform the bidders of the ground for the Bank's action. The bidders may on their own interest contact the Bank on the status of the tender after opening of the bids.

- 5.14. Once the Hardware items are handed over to the successful bidder, the same shall not be taken back by the Bank.
- 5.15. All the required documents to transport the E-Waste from Banks various locations to bidder's location (complying with the Govt. Guidelines), will be arranged from the bidder's side. Bank will only give the required declaration.
- 5.16. All documents must be duly signed by the authorized signatory of the bidder. No overwriting, erasures are permitted.
- 5.17. After the auction process in the Gem portal is completed, the H1 bidder has an option to pay the amount for lifting the scrap in single instalment or Bidder can opt for two instalments for lifting total scrap of the Bank. The same need to approve by the Bank.
- 5.18. Region wise scrap details of all units will be shared to H1 bidder upon successful completion of auction process.

## **6. Amendment to Bidding Document:**

- 6.1. At any time prior to deadline for submission of Bids in GeM, the Bank for any reason, whether, at its own initiative or in response to a clarification requested by prospective empaneled bidder, may modify the bidding document, by amendment.
- 6.2. In order to allow reasonable time to prospective bidders to take the amendment into account in preparing their bids, the Bank, at its discretion, may extend the due date for submission of bid for a reasonable period as decided by the Bank for the submission of bid in GeM.

## **7. Earnest Money Deposit (EMD):**

- 7.1. The bidder shall furnish Earnest Money Deposit (EMD) of **Rs.20,000/- (Rupees Twenty Thousand only)** by way of Demand Draft drawn on any scheduled bank in favour of Andhra Pragathi Grameena Bank, payable at Kadapa and should be uploaded in GeM. The EMD of the un-successful Bidders will be returned upon the H1 Bidder accepting the order.
- 7.2. **MSEs are exempted from submission of EMD. To avail exemption, bidders have to upload the udhyam registration certificate in GeM portal.**

7.3. The EMD may be forfeited:

- 7.3.1. If the bidder withdraws or amends the bid during the period of bid validity specified in this document.
- 7.3.2. If the selected bidder fails to accept the order within 5 days in accordance with the terms of the bid.
- 7.3.3. If the H1 bidder fails to lift the E-Waste within 15 days of accepting the order, EMD shall be forfeited and the E-Waste shall be disposed through the next highest bidder/other means.

8. **Price Composition:**

- 8.1. The price quoted should be only in Indian Rupees.
- 8.2. The bidder has to quote excluding GST as mentioned in the Bill of Material.
- 8.3. The bidders should alone bear the expenses like transportation, loading/unloading/de-grouting/decommissioning of equipment charges etc.

9. **Opening of Bids:**

- 9.1. Commercial offer will be opened in GeM as per date/time mentioned in the GeM Bid.

10. **Evaluation Criteria:**

- 10.1. For Commercial evaluation, total items value is considered i.e., computer scrap, UPS & Batteries considered as single item. Contract will be awarded to the H1 bidder item wise.
- 10.2. After completing the above process, the Bank will declare H1 Bidder in order to determine the Highest evaluated Bid (H1) and will award the contract to the H1 Bidder. In case of failure or refusal to execute the order, APG Bank, DIT, HO shall have the right to dispose the items to next highest bidder/s on matching the H1 (Highest) prices.

Sd/

**(R GIRI)**

**GENERAL MANAGER-DIT**

Annexure-A

Covering Letter

[On Firm's/Company's Letter Head]

Reference No.

Date:

General Manager  
Department of Information Technology  
HEAD OFFICE, 2nd Floor,  
ANDHRA PRAGATHI GRAMEENA BANK  
Beside Mariyapuram Church  
Akkayapalle, Kadapa - 516 003  
YSR Kadapa Dist., AP  
Contact Numbers:  
Tel: 8143346244, 7382132810

Dear Sir,

SUB: Disposal of Old/Unusable/Obsolete Computer Hardware, Peripherals, UPS and Batteries lying at Andhra Pragathi Grameena Bank, (Location)

**Ref: FAGeMNo.001/HO:DIT/obsolete/2025 dated 20/02/2025.**

We have examined the above mentioned FA bid document including all annexures the receipt of which is hereby duly acknowledged and subsequent pre-bid clarifications/modifications/amendments, if any, furnished by the Bank and we, the undersigned, offer to lift the old hardware items in conformity with the said FA Bid in accordance with the schedule of prices indicated in the commercial offer and made part of this offer.

The undersigned is authorized to sign on behalf of the Bidder Company. We accept all the instructions, Terms and Conditions and Scope of Work of the subject FA Bid in GeM. We agree to the condition of "remove the storage media viz., Hard disk, Tapes, DATs. etc. and the same has to be degaussed in front of the Concerned Bank officials before lifting the E-Waste from the identified locations of the Bank."

We undertake that all the e-waste items, as proposed by Andhra Pragathi Grameena Bank for disposal will be disposed off as per e-waste disposal guidelines of State/Central government authorities.

We agree that all the e-waste items will be lifted from the all locations as per Annexure-D.

We agree to abide by this offer till 60 days from the date of Commercial Bid opening. We agree to abide by and fulfil all the terms and conditions of the FA bid.

All the details mentioned by us are true and correct and if Bank observes any misrepresentation of facts on any matter at any stage, Bank has absolute right to reject the proposal and disqualify us from the selection process. Bank reserves the right to verify/evaluate the claims made by the Bidder independently.

We are submitting the scanned copy of the following documents:

- 1) BID covering letter.
- 2) EMD DD for ₹20,000/--favoring Andhra Pragathi Grameena Bank payable at Kadapa.
- 3) Copy of the valid Certificate from State Pollution Control Board/Govt. Authorities for undertaking E-Waste disposal.
- 4) Copy of the PAN Card.
- 5) Copy of the GST Registration.

Date:

Signature with seal

Name:

Designation:

## Annexure-B

### Details of the Bank Locations (Branches/Offices) where E-waste is available for Inspection

Sl. No	Details of the Andhra Pragathi Grameena Bank where E-waste is available for Inspection	Contact Person Details
1.	ANDHRA PRAGATHI GRAMEENA BANK Head Office, IInd Floor, Department of Information Technology Mariyapuram, Beside Mariyapuram Church, Kadapa-516003. Phno: 8143346244, 7382132810	C Harinath, Manager DIT, Head Office 7382132810, 8143346244
2.	ANDHRA PRAGATHI GRAMEENA BANK Regional Office Dno:4/622-R-3, Aravinda Nagar Opp. RTC Bus Stand Kadapa-516 003 9490158426	G Hemanth Reddy Manager-IT Regional Office, Kadapa

**\* Kindly note that the successful bidder has to lift the computer hardware scrap, UPS & Batteries from 100 branch locations which are located in APG bank service area of 10 districts of Andhra Pradesh.**

- **Branch locations for scrap pick-up may fluctuate by a margin of plus or minus 10%.**



Annexure-C

- I. List of branches wise computer scrap, UPS and Battery Scrap to be disposed is mentioned hereunder;

The branch location will be shared with the successful 'H1' bidder upon completion of the auction process.

Annexure-D

The list of computer hardware scrap proposed for disposal and its status is mentioned hereunder;

Item Description	Specifications	Qty	Year of Purchase	Status
LASER PRINTERS	HP/Samsung/Canon make	50	2015-17	30% of the PRINTERS are in working condition.
DOT MATRIX PRINTERS	TVS	5	2016-17	Not working
SCANNERS	HP/Epson flatbed scanners	30	2012-16	30% of the scanners are in working condition.
Passbook printers	LIPI/Olivetti	120	2014-18	50% of the printers are in working condition
NND devices	Supplied by Analogics	50	2017-18	20% of the machines are in working condition
LAPTOPS	HCL/Acer/other	8	2010-2016	20% of the laptops are in working condition.
CPU (Any Make)	1.ACER Intel Core I3, 7th Gen 4 GB DDR4, 1TB HDD, , DVD RW 2. Dell - Intel Core I3, 6th Gen 4 GB DDR4, 1TB HDD, , DVD RW 3. Other Make IF ANY	650	2016-18	90% of the CPUs are in working condition.
Monitor (Any Make)	18.5" LED	650	2016-18	90% of are in working condition.
ATM Acs	1.5 Ton Acs	10	2015-18	Non-working condition
Bio Metric Devices	L0 Device	100	2016-19	Non-working condition
1 KVA UPS	Numeric	5	2016-17	In working condition
2 KVA UPS	Techser & Numeric	65	2016-17	In working condition
3 KVA UPS	Techser & Numeric	10	2016-17	In working condition
5 KVA UPS	Techser & Numeric	1	2016-17	In working condition
15 KVA UPS	Techser & Numeric	1	2016-17	Non-working condition
Key board	HP/TVS/ACER /Dell/Lenovo/Others	650	2016-19	90% of are in working condition.

Item Description	Specifications	Qty	Year of Purchase	Status
Mouse	HP/TVS/ACER /Dell/Lenovo/Others	650	2016-19	50% of are in working condition.
SMF Bateriaes 65 AH	Quanta	18	2017-20	Weak/Failed Batteries
SMF Batteries 100 AH	Quanta	15	2017-20	Weak/Failed Batteries
SMF Batteries- 150AH	Quanta	10	2017-20	Weak/Failed Batteries
Tubular Batteries- 100AH	Exide	15	2017-20	Weak/Failed Batteries
Tubular Batteries- 130AH	Exide	350	2017-20	Weak/Failed Batteries
Tubular Batteries- 150AH	Exide	60	2017-20	Weak/Failed Batteries
<b>Total</b>		<b>3523</b>		

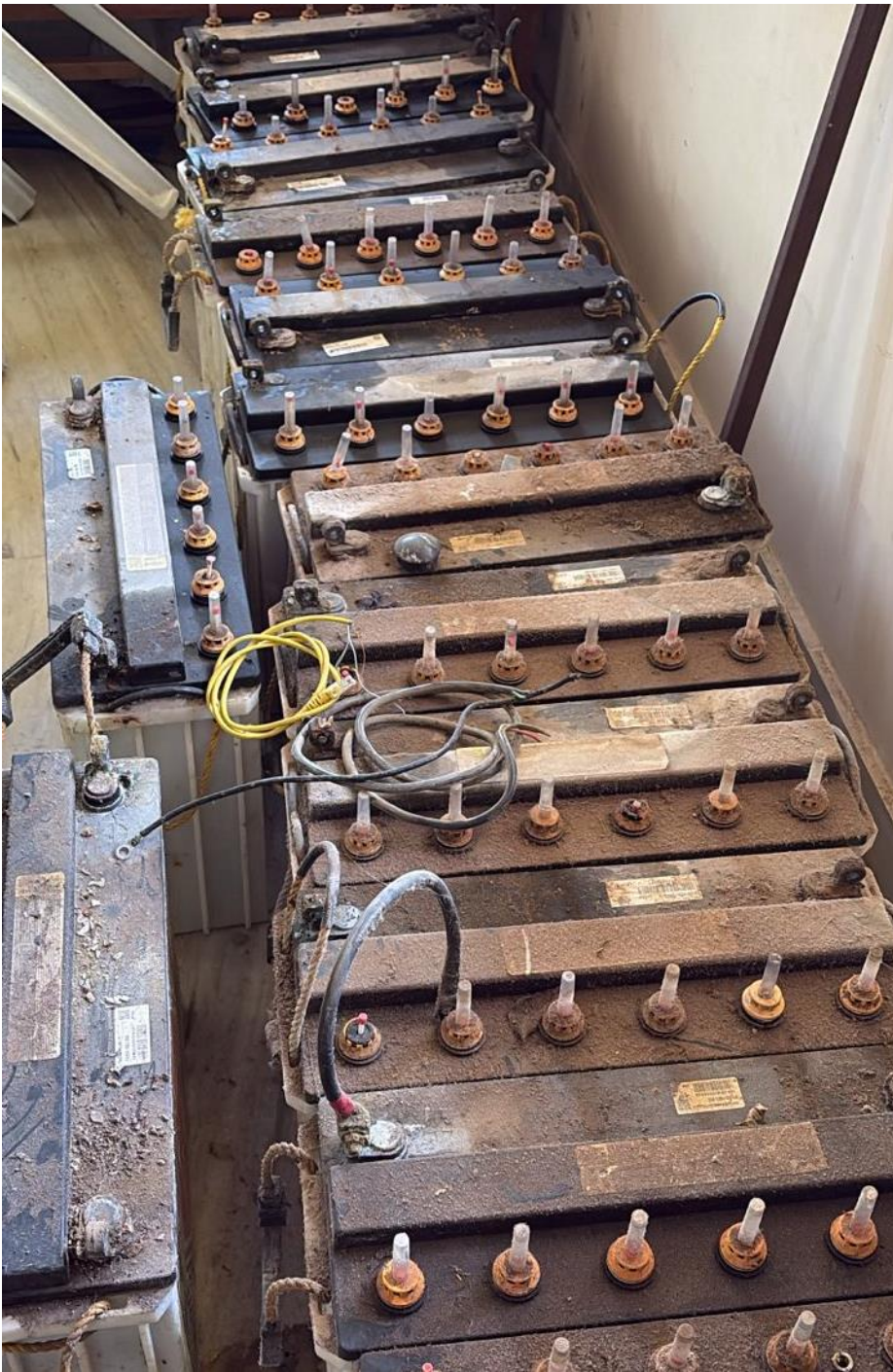
**Scrap Images for Information**











**Item wise details of Scrap items**

<b>Item Description</b>	<b>Qty</b>	<b>Opening Price(₹)</b>	<b>Total cost (Base price)</b>	<b>Total Cost (₹) Incl of GST)</b>
LASER PRINTERS	50	500	25000	29500
DOT MATRIX PRINTERS	5	300	1500	1770
SCANNERS	30	200	6000	7080
Passbook printers	120	500	60000	70800
NND devices	50	100	5000	5900
LAPTOPS	8	2500	20000	23600
CPU (Any Make)	650	1500	975000	1150500
Monitor (Any Make)	650	500	325000	383500
ATM Acs	10	3000	30000	35400
Bio Metric Devices	100	40	4000	4720
1 KVA UPS	5	2000	10000	11800
2 KVA UPS	65	3000	195000	230100
3 KVA UPS	10	4000	40000	47200
5 KVA UPS	1	6500	6500	7670
15 KVA UPS	1	15000	15000	17700
Key board	650	10	6500	7670
Mouse	650	5	3250	3835
SMF Bateries 65 AH	18	1000	18000	21240
SMF Batteries 100 AH	15	1500	22500	26550
SMF Batteries-150AH	10	3000	30000	35400
Tubular Batteries-100AH	15	3000	45000	53100
Tubular Batteries-130AH	350	4000	1400000	1652000
Tubular Batteries-150AH	60	5000	300000	354000
<b>Total</b>	<b>3523</b>		<b>3543250</b>	<b>4181035</b>